

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/18

### Committee Meetings

(All meetings are held on Mondays starting at 6pm in committee room 2)

Date	Planned Committee agenda items
<b>2017</b>	
19 June	<ul style="list-style-type: none"> <li>i. Election of Chairman</li> <li>ii. Election of Vice Chairman</li> <li>iii. Business Plan – Quarterly Performance Statement</li> <li>iv. Local Plan update report</li> <li>v. O&amp;S Work Programme 2017/18 - planning</li> </ul>
31 July	<ul style="list-style-type: none"> <li>i. Wyre Campaigns Plan – Marianne Hesketh attending.</li> <li>ii. Children and young people – Mark Broadhurst attending.</li> <li>iii. Digital transformation – Marianne Hesketh attending.</li> </ul>
11 September	<ul style="list-style-type: none"> <li>i. Business Plan – Quarterly Performance Statement</li> <li>ii. Clinical Commissioning Groups – update - Dr Tony Naughton and Mark Britton attending.</li> <li>iii. Also to include reference to the implementation of the Clinical Commissioning Groups task group. Cllr Taylor and Mark Broadhurst invited.</li> <li>iv. Waste and recycling collection services task group – draft report. Chairman, Cllr Paul Moon attending.</li> <li>v. Draft scoping document – Engaging with children and young people</li> </ul>
9 October	<ul style="list-style-type: none"> <li>i. Dementia in Wyre – Michele Scott attending.</li> </ul>
6 November	<ul style="list-style-type: none"> <li>i. Proposed fees and charges 2018/19 report – Clare James.</li> <li>ii. Cost profiles: benchmarking results 2017/18 – Clare James.</li> <li>iii. Life in Wyre task group – draft report</li> </ul>
11 December	Meeting cancelled
<b>2018</b>	
8 January	<ul style="list-style-type: none"> <li>i. Business Plan 2018/19 – Leader of the Council and Chief Executive have been invited.</li> <li>ii. Business Plan – Quarterly Performance Statement (from Dec meeting)</li> </ul>

Date	Planned Committee agenda items
	iii. Maximising the return from our assets – Marianne Hesketh attending.
5 February	<ul style="list-style-type: none"> <li>i. Digital Transformation task group report</li> <li>ii. Draft scoping document – Flooding task group</li> <li>iii. Select Committee report – findings and implications</li> <li>iv. Review of draft Business Plan 2015 - 2019 (2018 update) – initial planning of Overview and Scrutiny Work Programme 2017/18</li> </ul>
12 March	<ul style="list-style-type: none"> <li>i. Business Plan – Quarterly Performance Statement</li> <li>ii. Wyre Community Safety Partnership – annual scrutiny review</li> <li>iii. Update on Asset Management Plan. Head of Built Environment, Maria Blundy, will attend (Marianne Hesketh, 8 January 2018).</li> <li>iv. Digital Transformation Plan – progress update</li> <li>v. Car parking consultation report</li> </ul>
16 April	<ul style="list-style-type: none"> <li>i. Review of task group recommendations – Food hygiene</li> <li>ii. Review of task group recommendations – Domestic abuse</li> <li>iii. Maximising the return from our assets – scoping of review (tbc)</li> <li>iv. Overview and Scrutiny Work Programme 2018/19</li> </ul>

### Scrutiny task group reviews

Date	Format	Topic
March – July 2017	Task group – completed.	Waste and recycling collection services
May – Sept 2017	Task group - completed	Life in Wyre resident survey
Sept 2017 – Jan 2018	Task group - completed	Digital transformation
Started on Tuesday 10 October 2017	Task group - ongoing	Engaging with children and young people
To start in March/April 2018	Proposed task group	Maximising the return from our assets
To start Feb/March 2018	Proposed task group	Flooding – the role of councillors.

Updated 23 January 2018

## Flooding Task Group – Draft Scoping Document

<b>Review Topic</b>	Flooding – the role of councillors												
<b>Chairman</b>	To be decided.												
<b>Group Membership</b>	To be decided.												
<b>Officer Support</b>	Peter Foulsham, Scrutiny Officer												
<b>Purpose of the Review</b>	To clarify the role of councillors in planning for, reacting to and dealing with flooding events.												
<b>Role of Overview and Scrutiny in this Review (mark all that apply)</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Holding Executive to account – decisions</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Existing budget and policy framework</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Contribution to policy development</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Holding Executive to account – performance</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Community champion</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Statutory duties / compliance with codes of practice</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Holding Executive to account – decisions	<input type="checkbox"/>	Existing budget and policy framework	<input type="checkbox"/>	Contribution to policy development	<input checked="" type="checkbox"/>	Holding Executive to account – performance	<input type="checkbox"/>	Community champion	<input checked="" type="checkbox"/>	Statutory duties / compliance with codes of practice	<input checked="" type="checkbox"/>
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<b>Aims of Review</b>	<ul style="list-style-type: none"> <li>○ To understand the respective roles of the organisations and individuals involved in planning for, dealing with and the recovery after flooding events in the borough</li> <li>○ To understand the range of issues and challenges faced by residents during and after a flooding event</li> <li>○ To review ward councillors’ experiences in terms of the questions asked and demands placed on them in relation to flooding events</li> <li>○ To clarify the role of ward councillors before, during and after flooding events</li> </ul>												
<b>Methodology</b>	Reviewing relevant reports and guidelines Interviewing witnesses Site visits												
<b>Scope of Review</b>	The review is limited to the role of elected members in flooding management and recovery.												
<b>Potential Witnesses</b>	Neighbourhood Services and Community Safety Portfolio holder Head of Engineering Services Emergency Planning Officer (Depot Manager) Paul Bond, Environment Agency Representative from Lancashire Constabulary												

	Representatives of Flood Action Groups
<b>Documents to be considered</b>	
<b>Risks</b>	
<b>Level of Publicity</b>	Moderate
<b>Indicators of a Successful Review</b>	Councillors better informed to provide advice to residents before, during and after flooding events.
<b>Intended Outcomes</b>	Residents clear about <ul style="list-style-type: none"> <li>(i) the respective roles of the organisations involved in and responsible for dealing with flooding events, and</li> <li>(ii) how and where to access assistance and advice before, during and after a flooding event</li> </ul>
<b>Approximate Timeframe</b>	3 months
<b>Projected Start Date</b>	March 2018

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Vision

**Together we make a difference**

“Our vision is to be a Collaborative Council that works together with local communities and partners to make a difference and improve the lives of those who live in, work in or visit the Borough”

Themes

## ENTERPRISING WYRE

## HEALTHIER WYRE

## ENGAGING WYRE

Priorities

- We will promote economic, housing and employment growth
- We will attract investment to Wyre and support businesses to survive, grow and prosper
- We will maximise commercial opportunities and improve the return from our assets
- We will facilitate new energy generation opportunities

- We will improve the health and wellbeing of our communities
- We will support older people to remain independent
- We will work with our partners (Health, Police, Voluntary Community and Faith Sector, LCC) to support prevention, early help and raise aspirations
- We will promote a cleaner and greener Wyre

- We will work with our partners (including Parish and Town Councils) to facilitate a different relationship with our residents and communities that encourages resilience, capacity and independence
- We will progress the digital transformation of services
- We will invest in our employees to develop a flexible and change-ready workforce
- We will deliver cost effective, quality services

Key Programmes and Projects

- Facilitate a programme of work to deliver economic growth and prosperity including :-
  - Deliver the implementation plan for Hillhouse International Enterprise Zone
  - Support delivery of priority actions of the Blackpool, Fylde and Wyre Economic Prosperity Board (EPB)
  - Support a sustainable future for the fish processing industry
- Adopt a new Local Plan to manage and deliver development through to 2031
- Develop the Wyre Beach Management Scheme
- Deliver a programme of commercial initiatives as part of the Council’s Commercial Strategy
- Deliver the Asset Management programme of works to maximise the return from our assets

- Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well through better use of our leisure centres, recreational facilities, parks and open spaces
- Support neighbourhood health initiatives for Garstang and Over Wyre to address social isolation and loneliness
- Explore opportunities offered by the Better Care Fund to better support older people and people with disabilities to stay in their own homes
- Support the delivery of the Wyre Early Action project to include a focus on vulnerable children and young people
- Develop a programme of work to target environmental crime and stimulate community pride

- Facilitate the delivery of community priority projects through the Together We Make a Difference Network
- Progress our programme of efficiency savings and income generation projects to ensure a balanced budget
- Deliver our #DigitalWyre strategy, including a focus on:-
  - Digital Customer Service
  - Digital Community
  - Digital Workforce
  - Digital Collaboration
- Collaborate with our partners to apply for Heritage Action Zone status for Fleetwood conservation area
- Ensure the council meets the requirements of the new General Data Protection Regulations (GDPR)

Measures

- Number of houses built
- Number of affordable dwellings built
- Number of businesses supported
- Number of businesses registered on the Wyred Up database
- Out of work benefit claimant count
- Town Centre vacancy rates

- Adult and Childhood obesity levels
  - % clients enabled to remain living in their own home (Care & Repair)
  - Number of leisure centre customers
  - % of people satisfied with sport and leisure facilities #
  - % of people satisfied with parks and open spaces #
- #Life in Wyre Survey – Bi-annually

- % of people satisfied with where they live #
- % of people satisfied that the Council provides value for money #
- % of residents very or fairly well informed #
- Annual Efficiency Savings Delivered
- % of e-contacts as a % of total contacts